

**No.G.11013/1/2021-DC(KZL)**  
**OFFICE OF THE DEPUTY COMMISSIONER**  
**KHAWZAWL DISTRICT : KHAWZAWL**

Khawzawl, the 5<sup>th</sup> February, 2021

**ORDER**

In pursuance to the instructions of the Government of Mizoram in Finance Department vide OM No.G.17014/1/2017-FEC/57 dt. 16.11.2020, GeM Procurement Committee for the office of the Deputy Commissioner, Khawzawl District is hereby constituted as follows with immediate effect and until further order.

Chairman	Deputy Commissioner
Members	1. Addl. Deputy Commissioner
	2. Sub-Divisional Officer (Sadar)
	3. Superintendent
Member Secretary	Sub Deputy Commissioner

The terms of reference of the GeM Procurement Committee shall be as follows:

- 1) It shall make recommendation to the Procuring Authority for purchase of goods online through the GeM portal.
- 2) It will decide on specification of the goods to be purchased and will be responsible to oversee online search, bidding process and placing order of goods from the GeM portal
- 3) The Chairman may invite any other responsible officials to assist in the deliberation of the GeM Procurement Committee as an Invitee.
- 4) The absence of only one member of the GeM Procurement Committee in its meeting shall not invalidate the proceedings of the Committee.

**Sd/- ZOTHANMAWIA**  
Deputy Commissioner  
Khawzawl District, Khawzawl  
Khawzawl, the 5<sup>th</sup> February, 2021

**Memo No.G.11013/1/2021-DC(KZL)** :  
Copy to :-

- 1) PS to Deputy Chief Minister, Mizoram
- 2) PS to Addl. Chief Secretary, GAD
- 3) All Deputy Commissioners, Mizoram
- 4) Addl. Secretary, Finance Department (EC)
- 5) Website Manager for uploading in the official website

  
Deputy Commissioner  
Khawzawl District, Khawzawl